

# **Amble Neighbourhood Development Plan**

Meeting 1 May 2024 6pm Fourways 2 NE65 0DT

## **Attendees**

Sian Smith (Warkworth Neighbourhood Plan Steering Group Chair)  
Ashley Sims  
Paul Rigby  
Jennifer Dunn  
Louise Little  
John Dunwoodie  
Matthew Connolly (Chair)  
Julia Aston (Amble Development Trust)  
Luke McTaggart  
Jennifer D'Alton  
Richard D'Alton  
Peter Savage  
Craig Weir (Amble Town Council)  
Michele Turrell

## **Note taker**

Michele Turrell

Matthew Connolly opened the meeting and welcomed attendees and said there were no apologies from non-attendees.

## **Matters arising from last meeting's minutes**

Craig said that he will act as coordinator between the ANDP group and ATC and will ask again for volunteers from ATC to attend steering committee meetings as no takers so far. The co-opting or election of new councillors may result in a new representative from ATC.

Amble Town Council have delegated responsibility for a Neighbourhood Plan but the plan will need to be agreed by ATC

It was agreed that a Whatsapp group would be set up. Matthew will send invites to group members by email.

## **Letter from ATC**

Julia was of the opinion that the group should apply for funding as a whole. It was agreed that this could be done and that the group needs to outline budget with estimates so far. It was agreed that Matthew would do some fact-finding regarding costs and feedback to the group.

ATC will apply for funding based on information from similar committees. There was some discussion regarding the funding being limited to £10k?

## **Nomination for Vice-Chair**

Louise was nominated for Vice-Chair and accepted. Thank you, Louise.

## **Proposed terms of reference**

4.1 The terms of reference had been drafted from other locality plans It was agreed that Town Council and not Parish Council should be used as this could be picked up as an error when submitting application to NCC.

5.3 Amendment agreed – Decisions made by the Steering Group will NORMALLY be by consensus at meetings.

7.1 & 7.2 It was agreed that both principles would be kept.

Matthew will amend terms of reference and send to group members by email to review and Craig will take to next ATC meeting.

## **Q & A with Sian Smith**

Matthew welcomed Sian who has shared information and documents to the group.

Julie asked if objectives were set by the community. Sian replied that their group held 3 public meetings and the themes fed back to the group. A letterbox survey to wider population was then undertaken to compare views with feedback from public meetings. Sian said there was a 40% response rate to questionnaire.

Sian said that she will send questionnaire to group but in hindsight believes the questionnaire was too long, but the group were able to ascertain objectives and key areas.

Sian will bring copies of the Warkworth pre-submission 6 policy plan to the group.

Matthew asked if the group should get more views from the community regarding key issues.

Sian said that many of the issues raised by the Warkworth community were able to be fed through to the Parish Council (eg parking, use of community hall).

## **Next Steps**

Raising awareness – it was agreed that a FaceBook page would increase awareness of the group and would encourage people and businesses in the community to bring information to the group.

The website, Amble Plan org. has a holding page at the moment. Any photos etc for the website can be sent to Matthew.

## **AOB**

It was agreed that sub committees will be set up and members would send a thumbnail sketch (3-4 lines) of their details/interests to Matthew for this purpose. The sub committees would be

- Communications and Community
- Finance and Business
- Conservation and Heritage
- Open spaces and Environment

Sian provided a flow chart of the funding process which Matthew will send out. NCC will give free advice on preparing application. There was a discussion that a further grant of up to £8k may be available for technical costs.

It was agreed that the steering group will report to the ATC after each meeting. Craig said that he would arrange for the group's feedback to be a regular agenda item for each ATC monthly meeting. ATC would require the feedback 3 full days before a meeting to be included in that meeting's agenda, otherwise it will roll over to be included at next ATC meeting.

Louise volunteered to attend the Parish Council meeting on 2 May, 6pm at Fourways 2, to talk about the steering group.

Dates for next meetings, to be held at 6pm, Fourways 2

Wednesday 5 June

Wednesday 3 July

Wednesday 4 September