



Matthew Connolly  
Sent by email.

18 April 2024

Dear Matthew

Members discussed funding for the Neighbourhood Plan website at their April meeting.

Members referred to guidance which states that Neighbourhood Development Plan funding should not be applied for piecemeal, but that adequate analysis should be carried out to establish approximate costs for the financial year ahead and should be applied for in one go.

Therefore, the Steering Group is required to formulate a plan going forward with approximate costs involved so that if/when the funding opens again, an application can be made.

It is expected that a funding announcement should be made by the Government on 24 April 2024.

Whilst there is no objection to providing a dedicated Neighbourhood Plan website, the content should be passed through the Town Clerk prior to publication given that it is the Council who are the responsible body.

It was also noted that Terms of Reference for the Steering Group are yet to be received.

Yours sincerely

Vicki Smith  
Town Clerk