

## **Amble Neighbourhood Development Plan – Initial Meeting**

**26 March 2024, 6.00pm, Conference Room, Fourways2, NE650DT**

### **Present:**

Julia Aston  
Matthew Connolly  
Jennifer Dunn  
Paul Rigby  
Ashley Sims  
Maureen Gibson  
Craig Weir  
John Dunwoodie  
Jennifer D’Alton  
Richard D’Alton

### **Apologies:**

Louise Little  
Peter Savage  
Michele Turrell

### **Note Taker:**

Vicki Smith

Councillor Weir welcomed attendees to the meeting.

Michele Turrell offered to act as note taker for future meetings. Thank you Michele. Notes of each meeting should be sent to Town Council for information. The Town Council meets on the second Thursday of each month. It would therefore be beneficial to set Neighbourhood Plan meetings to take place at the end of each month so that an update can be given to Full Council afterwards. The Town Council must give at least 3 clear days’ notice of any agenda items in order to make a decision. All finance requested must be approved by Full Council at their monthly meetings.

As there were no volunteers from the Council to attend the Neighbourhood Development Plan Steering Group, as Chair of ATC, Councillor Weir will take on this role.

When necessary, the Council will arrange for the attendance of NCC officers.

Neighbourhood Plan guidance and templates have previously been circulated and all those present were advised to familiarise themselves with the content.

Matthew Connolly volunteered as Chair. This was accepted. A Vice Chair will be appointed at a future meeting. There may also be a requirement for additional note takers.

Attendees were reminded that the remit approved by the Council was Open Spaces and Conservation and Heritage.

MC has already begun to liaise with neighbouring parishes. There may be some shared learning that can be achieved by linking in with those who have already gone through the process. There is a useful step by step guide in the Warkworth plan.

MC is keen to be as open and transparent as possible to ensure that the plan represents the views of the community as a whole. There may be opportunities to invite external colleagues to future meetings to ensure that a wide range of views and opinions are considered.

All members of the community will be encouraged to engage throughout any consultation exercises and as many platforms as possible should be used to maximise reach.

Flexibility of steering group membership is essential to allow a wealth of expertise, skills and knowledge and input. All input is valuable. All steering group members will be asked to adhere to the Nolan Principles of Public Life:

- Selflessness
- Integrity
- Objectivity
- Accountability
- Openness
- Honesty
- Leadership

Future meeting dates will be set according to the most suitable for steering group members.

A voluntary WhatsApp group will be set up however comms will still be sent out by email.

VS to pass on all contact details to MC. VS to circulate the Acklington Neighbourhood Plan. MC to circulate additional literature.

MC to begin to set up a dedicated website for the NDP. Any costs to be met by the Town Council must be applied for prior to purchase.

At the next meeting, the steering group will be asked to develop Terms of Reference for approval by the Town Council. It will also be asked to develop a set of objectives and priorities.

The date of the next meeting is tbc